



Comprehensive Plan Update Meetings and Major Milestones

Plan Commission Meeting #1: *March 23, 2022*

- Share purpose and process for comprehensive plan update; relationship to other plans
- Review public participation plan and resolution
- Learn about Regional Development Framework and relation to Village plan
- Discuss key topical areas, hopes, and desired analyses for Plan update

Village Staff/Consultant Kick-Off Work Session: *April 20, 2022*

Public and Stakeholder Outreach Efforts: *April 2022-January 2023*

- Introductory information and link on Village Web page to more detailed MDROffers' Web page for project (April-May 2022); keep Web page updated thereafter
- Special outreach in advance of community survey and Community Growth and Change Workshop (early June and August)
- Periodic content for posting on the Village Facebook profile and to list of people expressing interest in being updated on the process

Community Survey: *May-July 2022*

- Prepare draft survey in hard-copy format (early May)
- After Plan Commission reviews survey, revise and adapt for Survey Monkey (late May)
- Release survey and publicize survey availability through initial outreach (early June)
- Survey response deadline (July 5th)
- Code and report results (in advance of July Plan Commission meeting)

Complete Draft Conditions & Issues Volume of Comprehensive Plan: *April-July 2022*

Plan Commission Meeting #2: *May 25, 2022*

- Review and advise changes to draft community survey
- Advise on community stakeholders to interview and meet
- Review progress on Conditions & Issues volume preparation

Intergovernmental Communications: *June-August 2022*

- Reach out to Town of Medina, Dane County, and state and regional agencies for data & insight
- Obtain input on intergovernmental agreements, development, preservation, recreation, and transportation plans, and potential policies

Village Board Check-in Meeting #1: *July 12, 2022*

Plan Commission Meeting #3: *July 27, 2022*

- Review results of community survey, and update on stakeholder interviews
- Review Draft #1 of Conditions and Issues volume

Stakeholder Interviews: *August 2022*

- Interview key stakeholders, landowners, and developers
- Understand vision and priorities for the Village, and learn advice and direction for chapters of the plan or parts of the Village of interest

Complete Draft Vision & Directions Volume of Comprehensive Plan: *August-November 2022*

Plan Commission Meeting #4: *September 28, 2022*

- Hear Presentation and Offer Initial Reaction to first draft Vision & Directions volume

Plan Commission Meeting #5: *November 9, 2022*

- Review and advise adjustments to draft Vision & Directions volume
- Following meeting, both Commission and Village Board members prioritized initiatives

Public Hearing Draft Plan Materials Preparation: *November-December 2022*

- Prepare public hearing drafts of Conditions & Issues and Vision & Directions volumes, plus draft "poster plan" summary
- 30 days before hearing, post draft volumes on Web page, share with County and adjoining municipalities for comment, and publish public notice for hearing

Capital Area Regional Planning Commission Presentation: *December 8, 2022*

- Present draft plan to project collaborator for review and comment

Joint Board and Plan Commission Hearing: *January 2023*

- Conduct joint public hearing on plan update
- Followed by Plan Commission recommendation and Board adoption, at same meeting or subsequent meetings

Final Plan Assembly and Distribution: *February 2023*